

Camp & Scout Office Project Request

In an effort to have our Camp and Scout Office projects and improvements completed in a timely manner, and to keep uniform appearances, the Physical Resources Committee requests that anyone wishing to make improvements or conduct projects complete this request form.

The Camp Ranger/Office Manager MUST sign for approval before starting your project. The Ranger/Office Manager are active members of the Physical Resources Committee and familiar with long and short range plans.

Requested Project/Improvement: _____

Funding Requested: YES / NO – Est. Amount: \$_____

Expected Start Date: _____

Expected Completion Date: _____

Person in Charge: _____

Brief Scope of Project/Improvement:

Additional requirements requested by Ranger/Office Manager:

Ranger/Office Manager approval _____ Date _____

Attach a DETAILED PLAN to include drawings, materials list, time-line, manpower requirements, etc., to this request when submitting for approval.